

Updated on 12/07/2024

CSIR-Human Resource Development Centre, Ghaziabad (U.P.)

PROCUREMENT PLAN*

(*Please read the note given at the end)

A	FOR THE FINANCIAL YEAR 2024-25
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A (a)	EQUIPMENT
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(i)	Equipment: Out of CSIR Infra Grant
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Sr.No.	Name Category of Equipment/ Vehicle Item	Quantity (Nos.)	Approximate Cost (Rs. In Lakhs)
1.	Desktop Computer System	4	3.40
2.	Procurement, Installation, Commissioning of CCTV System at CSIR-HRDC	1	45.00
3.	Electric Geyser (30 Ltr or more)	3	0.45
4.	Biometric Attendance Machine (With Local Data Storage)	3	0.60
5.	Insulated Water Jug/ Carafe (2-3 Ltr Capacity)	30	0.60
6.	Boom Barrier	3	3.00
7.	Telephone Instrument (Caller ID)	30	0.45
8.	Electric Kettle	30	0.45
9.	Quartz Wall Clock	50	0.25
10.	Electric Kettle	1	0.02
11.	Computer (All-in-one)	2	2.30
12.	Laptop	1	1.30
13.	Refrigerator	1	0.31
14.	Telephone System	1	1.75
15.	LED Signage Screen	2	1.4
16.	Spiral Binding Machine	1	0.035
17.	Dual Wireless Mics	4	0.05
18.	Spotlight Pointers for LED screen	2	0.18
19.	Total Recurring Expenditure (On Email/AEBAS/SMS services/Firewall/Switches/APs/WiFi Controllers Licenses renewals, and other IT devices procurements /training etc) Website, Audio Visual AMC		10.00
20.	Wireless Access Points LAN Switch 12 Port CAT6 UTP Cable (Box Approx. 305 Mtrs)	15 3 3	12.00
21.	Computer (All-in-one) for e-Class Room	30	28.00
22.	Multi-Functional Printer	1	0.40

23.	UPS 1 KVA	2	0.08
24.	Stabilizer 5KVA	2	0.10
25.	Spilt AC 1.5 Ton 5 Star	2	0.90
26.	Hot Oven/Air Fryer	2	0.30
Grand Total :			113.325

(ii)	Equipment: Out of CSIR Funded Projects
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Sr. No	Name Category of Equipment/ Vehicle Item	Quantity (Nos.)	Project Number/ Code	Approximate Cost (Rs. In Lakhs)
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(iii)	Equipment: Out of Externally Funded Projects (EFP)
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Sr. No	Name Category of Equipment/ Vehicle Item	Quantity (Nos.)	Project Number/ Code	Approximate Cost (Rs. In Lakhs)
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A (b)	CONSUMABLES
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Sr.No.	Category	Expected Procurement Value (Rs. in Lakhs)			
		Out of CSIR Infra Grant	Out of CSIR Funded Projects	Out of Externally Funded Project (EFP)	Total (Rs. in Lakhs)
1	R&D Consumables for closed loop systems (by equipment name eg. Kits for Illumina sequencer)	--	--	--	--
2	Chemicals (ex.- Name the different chemicals like Solvents, Biochemical/s, Biochemical kits & enzymes, Diagnostic kits, Sequencing, Oligonucleotides, etc.)	--	--	--	--
3	Other Consumables (ex- Insecticide, Raw Materials, Packing Material, Column, Syringes, Transcriptome and Metagenome Analysis, Metabolites analyses, Farm Consumables, TLC Plates, Filter papers, Planting materials, seeds, Chemical standards, Essential oils, Standard aroma molecules, Animal feed, Cell Lines, Agriculture accessories, etc.)	--	--	--	--

4	Glass wares (ex- name the different glass wares)	--	--	--	--
5	Plastic wares (ex- Name the different plastic wares)	1.0	--	--	1.00
6	Toner Cartridges.	1.56	--	--	1.56
7(a)	01 KVA UPS	--	--	--	--
8	Gases (ex- tentative names)		--	--	
9	Maintenance/AMC/repairing of existing equipment	1.0	--	--	1.00
9(a)	XEROX PHOTOCOPIER 5325,	0.35	--	--	0.35
9(b)	Audio-Visual Systems for Training Halls	40.0	--	--	40.0
10	Stationery items (ex- name a few)				
10(a)	A4 Size Book Spiral Binding Sheet, Set of 02(One Transparent and one Blue or coloured Sheet) Plastic binding strips(small)	0.03	--	--	0.03
10(b)	White board Markers	0.01	--	--	0.01
11	IT / software-related Items (Name the items required during year) UTM License Website NKN email Services Audio Visual CAMC	14.00	--	--	14.00
11(a)	Microsoft Office – 2021 standard /or latest version with perpetual license (04 Nos.)	1.64	--	--	1.64
12	Furniture (Name the items required during year)	3.40	--	--	3.40
12(a)	38 Low Back revolving with good quality wheels	3.04	--	--	3.04
12(b)	03 Mid back revolving, leatherette/Fabric Executive Chair with good quality wheels	0.36	--	--	0.36
12(c)	Repairing(lamination) of Existing Conference tables of Hall 108	0.75	--	--	0.75
12(d)	Modular wooden table with integrated mic for conference room, seating for two	0.25	--	--	0.25
12(e)	Modular Wooden table with Interrelated Mic	0.40	--	--	0.40
12(f)	Book Rack	1.00	--	--	1.00
13	Electric Items (Name the items required during year)	--	--	--	--
	Grand Total :				68.79

B	FOR NEXT 2-4 FINANCIAL YEARS (2025-29) (From 01/04/2025 to 31/03/2029)
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B (a)	EQUIPMENT
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Sr.No.	Name of Equipment / Item	Quantity (Nos.)	Approximate Cost (Rs. In Lakhs)
1	42" Smart LED TV	50	30.00
2	Single Bed	100	30.00
3	Mattress (Single Bed)	100	10.00
4	Dressing Table	35	3.50
5	Side Table	35	1.75
6	Room Table	50	3.50
7	Room Chair	50	1.50
8	File Rack	2	0.50
9	Latest integrated Audio system (with gooseneck table mics, collar mics, speakers etc.) for conference hall.	1	30.00
	Grand Total :		110.75

B (b)	CONSUMABLES
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Sr.No.	Category	Expected Procurement Value (Rs. In Lakhs)
1	R&D Consumables for closed loop systems (by equipment name)	--
2	Chemicals (ex.- Name the different chemicals like Solvents, Biochemical/s, Biochemical kits & enzymes, Diagnostic kits, Sequencing, Oligonucleotides, etc.)	--
3	Other Consumables (ex- Insecticide, Raw Materials, Packing Material, Column, Syringes, Transcriptome and Metagenome Analysis, Metabolites analyses, Farm Consumables, TLC Plates, Filter papers, Planting materials, seeds, Chemical standards, Essential oils, Standard aroma molecules, Animal feed, Cell Lines, Agriculture accessories, etc.)	--
4	Glass wares (ex- name the different glass wares)	0.50
5	Plastic wares (ex- Name the different plastic wares)	0.50
6	Toner Cartridges.	1.22
7	Batteries, etc.	0.52

8	Gases (ex- tentative names)	--
9	Maintenance/AMC/repairing of existing equipment	--
10	Stationery items (ex- name a few)	0.10
11	IT / software-related Items (Name the items required during year)	3.00
11(a)	Total Recurring Expenditure (On Email/AEBAS/SMS services/ Firewall/Switches/APs/Wi-Fi Controllers Licenses renewals, and other IT devices procurements /training etc) Website, Audio Visual AMC	50.00
11(b)	CAMC/FMS/AMC/TSS services outsource	40.00
12	Furniture (Name the items required during year)	--
13	Electric Items (Name the items required during year)	0.50
	Grand Total :	96.34

Note:

- The above procurement plan is dynamic and could be revised as often as may be necessary with the approval of the Competent Authority.
- The procurement of the chemicals & consumables would be based on the need and ongoing requirement of R&D activities of Lab/Instt.
- The procurement is subject to the fund's availability/release of sufficient grant from CSIR / funding agency.
- The indicated procurement value is an estimate only.